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**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE  
VILLAGE HALL ON TUESDAY 14<sup>th</sup>. AUGUST 2018 at 7.00pm.**

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**Public Session:**

There were no Members of the public present.

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**Present:**

Mr. A. G. Foster (Chairman)

Ms. S. McIntosh

Mr. B. Lyon

Mrs. J. Manley

Mr. A. Brown

Mr. R. Pinches

Mr. D. Roberts

Mrs. J. Herbert

Mr. J. Vernon

**In Attendance:**

Shropshire Councillor S. Jones

Flt. Lt. M. McArdle (RAF Shawbury).

The Parish Clerk.

**18/72 Apologies.**

Apologies were received and accepted from Councillors Mr. J. Kennedy and Mr. P. Sharp

**18/73 Declaration of Personal or Prejudicial Interests.**

There were no interests declared.

**18/74 Minutes of Meeting held on July 10<sup>th</sup>. 2018.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**18/75 Matters Arising.**

**(a) Smart Water (18/59(c))**

It was noted that about 40% of the residents had already collected a Smartwater kit and a number of signs had been erected on various roads in the Parish with Members expressing satisfaction with the progress to date.

Clerk was asked to contact Rachael Oakley to discuss arrangements for the distribution of kits to the remaining residents and the erection of the additional signs.

**(b) New Speed Restrictions on the A53 (18/59(d))**

A reply had been received from Shropshire Council stating that a statutory order was being advertised regarding the placement of the new 30mph signs on the A53 by the Oaklands development. In the meantime both sets of signs would be retained.

**(c) Hazeldine Crescent: (18/59(e))**

Clerk reported that immediately after the last meeting a letter seeking advice had been sent to Shropshire Council's Head of the Legal Department. A promise had been made to carry out a full investigation.

**(d) Oaklands Estate:**

**1. Parking/Turning Area with access to school.**

A report from Shropshire Council had estimated the cost of undertaking this project would be in the region of £275,000 and it was accepted that there was no likelihood of this being funded.

**2. Lights.**

It was noted that the lights had been converted to LED lighting but were still on all the time – this had been referred to the Head of the Company building the site as the lights have not been adopted.

(e) Car Park Bins (18/59(g)):

The Highways Department at Shropshire Council had replied, stating that they were seeking quotations for the work and the replacement bin.

(f) Car park and playing field posts (18/67)

Councillor Mr. J. Kennedy had advised the Clerk that he had inspected the posts round the field and there were no major problems but it was agreed to postpone discussion on this item to the September meeting.

(g) Fun Day

A letter had been received from Mrs. Tracie Howells thanking the Council for their continued support of the event, which had attracted an excellent attendance. Money raised from the event would be donated to the Harry Johnson Trust.

Members were unanimous in asking the Clerk to write to Tracie congratulating her and the rest of the team on the success of the event and thanking them for all the hard work involved in arranging and overseeing it.

(h) People's Meadow (18/60(1))

Members considered a response which had been received from Mr. Viv Marsh and it was agreed to defer any action for twelve months.

**18/76 Correspondence.**

Details of the correspondence received since the last meeting had been forwarded to Members and these were considered and where necessary appropriate responses were noted or made. Included were:

1. Shropshire Council's notice that 'Community Led Road Safety Measures' were being suspended for two years.

*Members expressed deep concern about this, pointing out that there had already been a considerable delay in taking action over a range of issues which had been raised and were essential for the safety of members of the community and all road users.*

2. Letter of thanks for the support he had received from the Council from P.C. Dave Carpenter who was retiring

3. Councillor Dave Roberts – community concerns regarding development at Chetwynd, School Lane. *It was noted that the Enforcement Officer had declared that there was no business development taking place.*

4. Shropshire Council – review of the Community Enablement Team service.

*It was noted that the review would remove the post based in Wem, where Sue Thomas had been employed which would be a devastating loss to local Parish Councils as she had provided help and advice on a wide range of issues and was the first point of contact with Shropshire Council.*

*Members asked the Clerk to write to Shropshire Council expressing concern about the development which was another retrograde decision and to write a letter to Sue thanking her for her help, advice and support over many years.*

5. Mike Jeffrey – offer of two skate boarding sessions on August 19<sup>th</sup>. and September 2<sup>nd</sup>.

*Both dates approved.*

6. Request from a resident in Church Close to have a streetlight re-located.

*Clerk was asked to contact the resident and discuss his request in more detail.*

**18/77 Accounts for Payment.**

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (August)		£572.96
Mr. J. Wilson	Expenses (July)		£ 75.88
Inland Revenue	PAYE (August)	£143.20	
	N.I. (August)	£1.95	£145.15
Mr. R. Bailey	Maintenance (July)	£250.00	
	Floral Gateways	£3.99	£253.99

Mr. T. Creber	Litter collection (July)	£360.00
Mr. L. Wilson	Play Area grass cutting etc. (July)	£167.00
Mr. L. Wilson	Replacing car park fencing posts etc.	£631.80
Scottish Power	Electricity supply (31/03-30/06)	£728.98
Mr. J. Kennedy	Playing field keys	£11.90
EON	Streetlight repair (Church St. No.8)	£115.36
SALC	Training fee	£69.00
EON	Streetlight repair (Bridgeway No. 8)	£92.20

### **18/78 Financial Statement.**

A financial statement was tabled and approved.

### **18/79 Local Plan Review**

A written report from the Vice Chairman had been forwarded to Members and was noted. It was clarified that no decisions had been made and further information regarding proposed developments would be issued for consultation later in the year.

### **18/80 Exchange of Information:**

#### (a) Agenda Items for next meeting:

- i. Meeting with Reverend R. Creswell.
- ii. Mid-year review of income and expenditure.
- iii. Review of policy and other documents.

#### (b) The following items of concern were recorded:

##### (i) Highways:

A number of concerns were raised as Members considered the implications of the decision made by Shropshire Council to delay by two years issues raised with Dave Gradwell, pointing out that the following were not part of that process and requesting that some action should be taken:

- (a) The damaged barrier at the access to White Lodge Park from the A53 and the remaining elements of the old 30 mph signs which are slowly rusting away – both of these are seen as risk hazards.
- (b) Flooding at the junction of the A53 and Wytheford Road, which was particularly bad after the recent rainfall

Other concerns raised:

- (a) Numerous complaints about overflowing bins throughout the Parish over the past few weeks.
- (b) Weed growth on many of the estate road ways.
- (c) Signs indicating the ‘Car Wash’ were back on the pavement causing pedestrian obstruction.
- (d) Pot hole repair - where there seemed to be little improvement in carrying out repairs.

##### (ii) Street Lighting:

No issues raised.

##### (iii) Other:

Councillor Mrs. Manley gave details of a Photographic Exhibition taking place in the Scout Hut on August 16<sup>th</sup>. and 17<sup>th</sup>.

### **18/81 Reports from:**

#### **(a) Police**

The following incidents had been recorded in June:

- Mytton Lane – Violence 1 (Under investigation).
- Willow Place – Burglary 1 (No suspect identified): Violence 1 (Under investigation).
- Poynton Road - Violence 1 (Under investigation).
- River Gardens – Burglary 1 (Under investigation).
- Wytheford Road – Theft 1 (Under investigation).
- Harcourt Close – Burglary 1 (No suspect identified).
- Playing Field - Anti Social Behaviour 1: Cycle Theft 1 (No suspect identified).

**(b)RAF Shawbury.**

Flt. Lt. McArdle had nothing to report but agreed to take back concerns raised by Members at the way in which invitations to the Families Day had been handled. The late sending out the details had made it difficult to identify who should be invited and the actual invitations were then sent out just two or three days before the event. An early notification would have enabled a message to be put in the Newsletter inviting people to contact the Clerk for details.

**(c)Shropshire Council.**

No report tabled.

**18/82 Section 106 Projects.****(a)School Crossing:**

Shropshire Councillor S. Jones outlined the plan agreed by the Highways Department, which was designed to improve the situation outside the school. It would involve the introduction of no stopping or parking areas at selected times, when children were going to and from school.

Members were generally supportive of the proposal but asked for a detailed plan and a firm quotation. However, it was agreed to pay for the scheme using money from the Section 106 grant.

**(b)Paths:**

The re-dressing of the paths round the Moat and Glebe areas had been successfully completed and Members expressed their satisfaction at the way the work had been carried out in difficult weather conditions. There were a few small areas that still needed minor attention but it was agreed that the account should be settled.

**(c) Street Lights:**

Clerk reported that he had written to the Head of Shropshire Council's Highways Department and the Head of Street Lighting outlining the plan suggested by Councillor Adrian Brown. Mr. Steven Brown had responded stating that it was the responsibility of Mr. Jason Hughes to make a decision but the Clerk had been unable to contact him to discuss it prior to the meeting.

**(d)CCTV Camera:**

Clerk reported that EON intended to inspect the car park streetlight on August 16<sup>th</sup>. to see if it was safe to attach a CCTV camera to it. If there were no identified problems the Clerk was asked to confirm the order for the new camera with ORP Surveillance Ltd.

**18/83 Burial Ground/Parish Church Yard.**

Councillors Ms. S. McIntosh and Mrs. J. Manley reported that agreement had been reached with the Church for restoration work to be carried out on the graves of servicemen from the First World War and a team from RAF Shawbury would be joining them to carry out the work on September 8<sup>th</sup>. Councillor Mrs. J. Herbert offered to help.

**18/84 Planning:****A. The following application had been received:**

Wytheford Grange – rendering of external walls on a listed building (18/03413/LBC). No objections raised.

**B. The following applications had been approved by Shropshire Council:**

(a) Little Wytheford Farm – erection of a general purpose agricultural building.

(b) London House – erection of various structures.

(c) 39, Bridgeway – erection of single story front extension.

**18/85 Committee and Other Reports.****Shawbury Village Hall Committee:**

The Chairman reported on a meeting held on August 1<sup>st</sup>. when a range of issues had been discussed. It appeared that the financial situation was very positive but possible expenditure may be required for extensive work on the roof and the provision of tables in the library room.

**18/86 Assessment of Internal Audit and appointment of Internal Auditor.**

Members confirmed that they were satisfied with the present system and agreed to appoint Mr. Sheehy as the Internal Auditor.

**18/87 Floral Gateways – Sponsorship.**

Clerk reported that he had written to the four sponsors asking if they wished to continue for a further year. To date there had been one confirmed response.

**18/88 Review of Risk Assessment.**

The documents were considered and approved with minor amendments

**18/89 Press Matters.**

Clerk stated that because of holiday commitments at the printers it was too late to get any news into the September edition of the Parish Newsletter.

Issues raised at tonight's meeting would be sent to the editor for inclusion in the October edition.

**18/90 Date and time of next meeting.**

The next meeting will be on September 18<sup>th</sup>. 2018 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed: A. Foster (Chairman)**      **Date: September 18<sup>th</sup>. 2018**

**Correspondence received since last meeting – July.**

Nikki Cheek Temporary suspension of Community Led safety measured.

Edward West Local Plan review.

Resident – weed growth on Mytton Estate

Shropshire Council –Market Drayton Freedom Parade.

Mark Wootton – A53 speed restriction signs.

Shropshire Council – road closure (Soulton Road Wem).

Residents – streetlight in Bridgeway not working.

Dianne Dorrell – Building Construction Grants.

Dave Carpenter – thanks.

Shropshire Council –Discretionary Non-domestic rate scheme.

Dianne Dorrell – Information Bulletin.

Shropshire Council – Highways risk based approach.

Nikki Cheek Engagement Day for LTP4.

Viv Marsh – Peoples Meadow.

Police Commissioner – Police Bravery Awards.

Dave Roberts – Chetwynd, School Lane.

John Vernon – Edgebolton Build.

Mike Jeffrey – Skate board sessions.

Dianne Dorrell – Shropshire Council Community Enablement Team review.